



**South Dakota Synod**  
**Evangelical Lutheran Church in America**  
God's work. Our hands.



**2015 South Dakota Synod Assembly: "Listen God Is Calling"**  
**May 29-30, 2015**

**Assembly Location**

The 2015 SD Synod Assembly will be held at Calvary Lutheran Church in Sioux Falls. Calvary is located at 5311 Sheridan Lake Rd, Rapid City, SD 57702.

**Registration Check-in**

Registration check-in will be available May 29 from 4:00 - 6:00 PM at Calvary Lutheran and Friday, May 30 from 8:00 – 9:15 AM at Calvary Lutheran.

Voting members are responsible for checking in themselves. Proxy check-in will not be allowed.

**Electronic Voting**

Voting members cast their votes using electronic voting machines. They are very simple to use and allow for quicker and more accurate results. Proper training will be provided before voting.

A voting device will be registered to a voting member and only that voting member. They will be responsible for it during the Assembly and must return it to the temporary synod office after the Assembly. A lost or stolen device will result in a \$40 fee.

**Parking**

Parking will be available at Calvary Lutheran.

**Seating**

Voting Members - Seating will be in the Sanctuary at Calvary. Youth voting members are expected to be seated with their congregation.

**Cell Phone Etiquette**

Please have cell phones OFF or on SILENT when in the plenary session area. To avoid disturbing voting members, use of phones should be out of the plenary session area.

## **Microphone Etiquette**

Please extend courtesy to all when speaking at the microphones. A three-minute limit will apply to speakers unless otherwise approved by a majority vote of the assembly. A speaker on one side of the question may be followed by a speaker on the other side. Voting members, advisory, and visitors shall refrain from applause or derision as respective sides of the question are presented.

## **Travel Equalization Reimbursement**

Voting members traveling in excess of 200 miles (round trip) will be reimbursed at \$.14 cents per mile (driven in service of charitable organizations) for those miles in EXCESS of 200 miles. This reimbursement is limited to ONE vehicle per congregation for voting members and ONE vehicle per rostered staff. Reimbursement forms will be available at the temporary synod office at the assembly.

## **Childcare**

Childcare services are an option for voting members. This service will be on site at Calvary Lutheran. A need for childcare MUST be indicated when registering. Parents are responsible for providing meals for their children.

If you request this service, you will be asked to prepay with registration.

The hourly rate is \$4 per child.

## **Special Needs**

Dietary – Every effort will be made to accommodate special dietary needs. This must be indicated when registering.

Hearing – A limited number of hearing assistance devices will be available upon request. Please indicate this need when registering.

## **Emergency Contact Information**

Calvary Lutheran Church – 605-342-9043