



## ORDAINED MINISTER CANDIDACY PROCESS CHECKLIST

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### Entrance

### Date Completed

- |  |       |
|--|-------|
| <input type="checkbox"/> Participate in discernment process.   | _____ |
| <input type="checkbox"/> Read <i>"What Shall I Say? Discerning God's Call to Ministry"</i> .                         | _____ |
| <input type="checkbox"/> Participate in entrance / discernment retreat when available through synod.                 | _____ |
| <input type="checkbox"/> Complete Application Packet, including essay.   | _____ |
| <input type="checkbox"/> Participate in Congregational Registration Process. (Packet sent to congregation by synod.) | _____ |
| <input type="checkbox"/> Initial interview arranged by synod.*   | _____ |
| <input type="checkbox"/> Psychological Evaluation / Career Consultation. - Arranged by synod.*                       | _____ |
| <input type="checkbox"/> Read <i>"Vision and Expectations"</i> .   | _____ |
| <input type="checkbox"/> Participate in Entrance Interview.  | _____ |
| <input type="checkbox"/> Receive Entrance Decision   | _____ |
| <input type="checkbox"/> Complete seminary admissions process.   | _____ |

\* Not required of persons currently rostered in the ELCA.

### Endorsement, CPE and Internship

- |   |       |
|---|-------|
| <input type="checkbox"/> Upon successful completion of at least one year of seminary study and one unit of supervised clinical ministry, arrange with synod candidacy committee for completion of the Endorsement Essay.              | _____ |
| <input type="checkbox"/> Prepare and submit Endorsement Essay.  | _____ |
| <input type="checkbox"/> Participate in Endorsement Panel at an ELCA seminary (normally in the fall of the second year of study) or participate in endorsement interview with synod candidacy committee.                              | _____ |
| <input type="checkbox"/> Receive Endorsement decision.  | _____ |
| <input type="checkbox"/> Complete approved ELCA internship under supervision of an ELCA seminary.<br><i>(Candidates attending non-ELCA seminaries also complete a one-year internship under the supervision of an ELCA seminary.)</i> | _____ |
| <input type="checkbox"/> Determine time line for Approval process with candidacy committee.   | _____ |

### Approval and Assignment for First Call

- |   |       |
|---|-------|
| <input type="checkbox"/> Complete requirements for a Master of Divinity degree from an accredited theological school.<br><i>(Candidates attending non-ELCA seminaries complete minimum one-year residency at an ELCA seminary.)</i> | _____ |
| <input type="checkbox"/> Review <i>"Vision and Expectations"</i> .  | _____ |
| <input type="checkbox"/> Prepare the Approval Essay (received form seminary or synod)   | _____ |
| <input type="checkbox"/> Receive written faculty recommendation   | _____ |
| <input type="checkbox"/> Participate in Approval Interview with synod candidacy committee   | _____ |
| <input type="checkbox"/> Receive Approval Decision  | _____ |

**Approval and Assignment for First Call Continued**

- Complete Candidate Resume Packet (received from synod or seminary) \_\_\_\_\_
- Send all resume material to ELCA Department for Synodical Relations at churchwide office \_\_\_\_\_
- Participate in Churchwide Assignment of Candidates for First Call \_\_\_\_\_
- Work with Bishop of assignment regarding first call, consecration and installation \_\_\_\_\_